

LCMCS School-Level COVID-19 Management Plan

School Year 2022-23



School/District/Program Information


District or Education Service District Name and ID: **Gresham-Barlow School District**

School or Program Name: **Lewis & Clark Montessori Charter School**

Contact Name and Title: **Courtney McWilliams, Executive Director**

Contact Phone: **503-427-0803** Contact Email: **cmcwilliams@lcmcs.org**

Table 1.

	<p>Policies, protocols, procedures and plans already in place Provide hyperlinks to any documents or other resources currently utilized in your school/district. Consider adding a brief description about how each is used within your school.</p>
<p>School District Communicable Disease Management Plan OAR 581-022-2220</p>	<p>Lewis & Clark Montessori Charter School collaborated with Clackamas County Health to revise and adopt a Comprehensive Communicable Disease Management Plan. CCPH worked with all relevant health services organizations to develop this plan including the LPHA and local tribal health departments. This plan was updated in September 2021. LCMCS will continue to work with the CCPH regarding updates to the Comprehensive Communicable Disease Management Plan. LCMCS Communicable Disease Management Plan</p>
<p>Exclusion Measures Exclusion of students and staff who are diagnosed with certain communicable diseases OAR 333-019-0010</p>	<p>Lewis & Clark Montessori Charter School follows an isolation plan which outlines screening, isolation and exclusion procedures.</p>
<p>Isolation Space Requires a prevention-oriented health services program including a dedicated space to isolate sick students and to provide services for students with special health care needs. OAR 581-022-2220</p>	<p>Lewis & Clark Montessori Charter School has a dedicated isolation space (Front Office Health Room) in order to be able to isolate sick students and provide services for students with special health care needs</p>
<p>Educator Vaccination OAR 333-019-1030</p>	<p>Lewis & Clark Montessori Charter School follows all requirements regarding educator vaccinations. The current requirement that all staff and volunteers be vaccinated or have an approved religious/medical exception is being implemented with fidelity. Currently 100% of all staff are vaccinated.</p>



Policies, protocols, procedures and plans already in place

Provide hyperlinks to any documents or other resources currently utilized in your school/district. Consider adding a brief description about how each is used within your school.

Emergency Plan or
Emergency Operations
Plan

[OAR 581-022-2225](#)

[LCMCS 2022-23 Emergency Procedure & Disaster Plan](#)

Additional documents
reference here:



SECTION 1. Clarifying Roles and Responsibilities

Identifying roles central to communicable disease management. Clarifying responsibilities related to communicable disease response is a first step in keeping communities healthy and safe. In general, decisions of school health and safety reside with school and district officials. Together with local public health officials, school/district administrators should consult a variety of individuals when making decisions about health and safety in school.

Table 2. Roles and Responsibilities

School planning team members	Responsibilities:	Primary Contact (Name/Title):	Alternative Contact:
Building Lead / Administrator	<ul style="list-style-type: none"> Educates staff, families, and students on policies regarding visitors and volunteers, ensuring health and safety are being maintained. In consultation with district leadership and LPHA staff, determines the level and type of response that is required/necessary. 	Courtney McWilliams: Exec Dir Peter Jensen: Dir of Operations	Jen Wyld: Dir of Education

School planning team members	Responsibilities:	Primary Contact (Name/Title):	Alternative Contact:
	<ul style="list-style-type: none"> Acts as key spokesperson to communicate health-related matters within school community members, health partners, and other local partners. 		
<p>School Safety Team Representative <i>(or staff member knowledgeable about risks within a school, emergency response, or operations planning)</i></p>	<ul style="list-style-type: none"> Trains staff at the start of the academic year and at periodic intervals on communicable disease management procedures. Leads debrief of communicable disease event, informing continuous improvement of the planning, prevention, response, and recovery system. 	<p>Peter Jensen: Director of Operations</p> <p>Courtney McWilliams: Executive Director</p>	<p>Jen Wyld: Dir of Education</p>
<p>Health Representative <i>(health aid, administrator, school/district nurse, ESD support)</i></p>	<ul style="list-style-type: none"> Supports building lead/administrator in determining the level and type of response that is necessary. Reports to the LPHA any cluster of illness among staff or students. Provides requested logs and information to the LPHA in a timely manner. 	<p>Peter Jensen: Dir of Operations</p> <p>Courtney McWilliams: Executive Director</p>	<p>Jen Wyld: Dir of Education</p>
<p>School Support Staff as needed <i>(transportation, food service, maintenance/custodial)</i></p>	<ul style="list-style-type: none"> Advises on prevention/response procedures that are required to maintain student services. 	<p>Peter Jensen: Dir of Operations</p> <p>Courtney McWilliams: Executive Director</p>	<p>Jen Wyld: Dir of Education</p>

School planning team members	Responsibilities:	Primary Contact (Name/Title):	Alternative Contact:
<p>Communications Lead <i>(staff member responsible for ensuring internal/external messaging is completed)</i></p>	<ul style="list-style-type: none"> Ensures accurate, clear, and timely information is communicated including those who may have been exposed, a description of how the school is responding, and action community members can take to protect their health. Shares communications in all languages relevant to school community. 	<p>Peter Jensen: Dir of Operations Courtney McWilliams: Executive Director</p>	<p>Jen Wyld: Dir of Education</p>
<p>District Level Leadership Support <i>(staff member in which to consult surrounding a communicable disease event)</i></p>	<ul style="list-style-type: none"> Has responsibility over COVID-19 response during periods of high transmission. May act as school level support to Building lead/Administrator activating a scaled response. Responds to media inquiries during the communicable disease event and ensures that those responsible for communication are designated speakers. 	<p>Peter Jensen: Dir of Operations Courtney McWilliams: Executive Director</p>	<p>Jen Wyld: Dir of Education</p>
<p>Main Contact within Local Public Health Authority (LPHA)</p>	<ul style="list-style-type: none"> Notifies Building Lead/Administrator of communicable disease outbreak and offers recommendations for appropriate response. Key spokesperson to communicate on health-related matters with community members, health facility staff, and other local community partners. 	<p>Peter Jensen: Dir of Operations Courtney McWilliams: Executive Director</p>	<p>Jen Wyld: Dir of Education</p>
<p>Others as identified by team</p>			



Section 2. Equity and Mental Health

Preparing a plan that centers equity and supports mental health

Preparing a school to manage COVID-19 requires an inclusive and holistic approach to protect access to in-person learning for all students. In this section suggested resources are offered to help prepare for COVID-19 management while centering an equitable and caring response.

Centering Equity

Identify existing district or school plans and tools that can be utilized when centering equity in prevention, response, and recovery from incidents of COVID-19 (e.g., district or school equity plans/stances/lenses/decision tools, Equity Committee or Team protocols, district or school systems for including student voice, existing agreements or community engagement or consultation models, Tribal Consultation¹, etc.)

- Oregon Equity Lens <https://www.oregon.gov/ode/students-and-family/equity/equityinitiatives/Documents/OregonEquityLens.pdf>
- LCMCS Diversity, Equity & Inclusion Committee
- Culturally Responsive Teaching <https://www.newamerica.org/education-policy/reports/culturally-responsive-teaching/understanding-culturally-responsive-teaching/>



Suggested Resources:

1. [Equity Decision Tools](#) for School Leaders
2. [Oregon Data for Decisions Guide](#)
3. [Oregon's COVID-19 Data Dashboards](#) by Oregon Health Authority COVID-19
4. [Data for Decisions Dashboard](#)
5. [Community Engagement Toolkit](#)
6. [Tribal Consultation Toolkit](#)

¹ Tribal Consultation is a separate process from stakeholder engagement; consultation recognizes and affirms tribal rights of self-government and tribal sovereignty, and mandates state government to work with American Indian nations on a [government-to-government](#) basis.

Table 3.**Centering Equity**

OHA/ODE Recommendation(s)	Response:
Describe how you identify those in your school setting that are disproportionately impacted by COVID-19 and which students and families may need differentiated or additional support.	The classroom teachers work with the Director of Education, SPED case managers, intervention specialists, and the ELD Specialist/Homeless Liaison/Migrant Ed and school Community Liaison to identify students who might be disproportionately impacted by COVID-19 and who might need additional support.
Describe the process by which the school will implement a differentiated plan for those that are disproportionately impacted, historically underserved or at higher risk of negative impacts or complications related to COVID-19.	The Community Liaison will take the lead in implementing a plan to serve students/families identified as needing a differentiated plan. Translation, transportation and outreach services are offered to all students/families who need them. Intervention services are provided to students in grades K-8 with an identified need.
What support, training or logistics need to be in place to ensure that the named strategies are understood, implemented, and monitored successfully.	The school partners with MCREN (Multnomah-Clackamas Regional Educator Network) MESD and CCPH to support staff development around culturally relevant strategies for working with families and students disproportionately impacted by COVID-19. In addition, MESD is providing professional development related to supporting students who are experiencing mental and behavioral health issues, especially BIPOC students.

Mental Health Supports

Schools are encouraged to continue to prioritize cultivating care, connection, and community to support the mental, emotional, and social health and well-being of students, families, staff, and administrators.

Identify existing district or school plans and tools that can be utilized in supporting student and staff wellbeing and mental health during prevention, response, and recovery from incidents of COVID-19 (e.g., counseling services; partnerships with community mental and behavioral health providers; school district suicide prevention, intervention, and postvention plan; School Based Health Center resources; tribal resources, etc.)

- A Student & Community Liaison
- Suicide prevention policy and training mandatory for all staff (Sources of Strength (3-5) Look, Listen, Link (6-7) More than Sad (8)).
- CareSolace provides 24-hour access to online mental health resources and services to staff. Students and families.



Suggested Resources:

1. ODE [Mental Health Toolkit](#)
2. [Care and Connection](#) Program
3. Statewide [interactive map of Care and Connection examples](#)
4. [Care and Connection District Examples](#)
5. Oregon Health Authority [Youth Suicide Prevention](#)

Table 4. Mental Health Supports

OHA/ODE Recommendation(s)	Response:
Describe how you will devote time for students and staff to connect and build relationships.	Lewis & Clark Montessori Charter School maintains multiage classes in grade K-7/8 for the primary purpose of fostering community and building relationships. Classroom teachers devote time to this endeavor beginning on the first day of school and continuing throughout the year. Grades K-5 hold classroom meetings, grades 6-7(K-8 CAPS) have classroom and schoolwide morning meetings and time is devoted during the daily homeroom period for grades 8-12.

OHA/ODE Recommendation(s)	Response:
Describe how you will ensure class time, and individual time if needed, for creative opportunities that allow students and staff to explore and process their experiences.	Lewis & Clark Montessori Charter School has partnered with a Mental Health Group to provide dedicated mental health services for the 2022-23 school year in order to ensure all students have the time they need to explore and process their experiences. The Associate Director and Director of Education/Montessori Coach also present lessons and meet with all classes K-6 and homeroom classes (7-8) to foster and strengthen healthy mental health practices. The staff meet with student-led groups to support their mental health needs. They have also provided supplemental instructional materials for anti-bullying to be implemented fall 2022
Describe how you will link staff, students and families with culturally relevant health and mental health services and supports.	The Student & Community liaison provides 1:1 support to make sure that families understand and know how to access the mental health supports available to them. The staff intentionally reach out to students and families from traditionally underserved populations to ensure that their needs are being met with culturally relevant supports. The school Student & Community Liaison is also an English Language Development (ELD) Specialist/ Homeless Liaison/Migrant Ed Liaison/Foster Care POC who reaches out to the families of the students she serves to make sure they have access to the services they need. Materials are translated into the languages families have requested. The Liaison works with the classroom teachers to Implement the School's Suicide Prevention Plan. This includes: QPR training (all staff), Sources of Strength (3-6), Look, Listen, Link (7), More Than Sad (8). Lewis & Clark Montessori Charter School includes information when available in the bi-monthly email from the ED and on the website related to mental health resources. Lewis & Clark Montessori Charter School also has access to CareSolace via GBSD to provide year-round, multi-language access and referrals to mental health supports 24 hours a day.
Describe how you will foster peer/student lead initiatives on wellbeing and mental health.	Staff will continue to meet the student-led teams in grades 4-8 to discuss topics related to wellbeing & mental health. Classroom teachers also foster opportunities for student-led wellbeing & mental health initiatives within the classroom. Three student lead teams with a focus on wellbeing & mental health



Section 3. COVID-19 Outbreak Prevention, Response & Recovery:

Implementing mitigation activities, responding to periods of increased transmission, resuming baseline level mitigation, and debriefing actions to improve the process

Planning for and implementing proactive health and safety mitigation measures assists schools in reducing COVID-19 transmission within the school environment for students, staff, and community members. COVID-19 will continue to circulate in our communities and our schools for the indefinite future. Schools will utilize different mitigation measures based on COVID-19 transmission within their facilities and communities. In the following section, teams will document their school's approach to the CDC, OHA and ODE advised health and safety measures at baseline, during increased COVID-19 transmission, and as they roll back the increased mitigating measures, incorporating lessons learned.



Suggested Resources:

1. [CDC Guidance for COVID-19 Prevention in K-12 Schools](#)
2. [Communicable Disease Guidance for Schools](#) which includes information regarding
 - Symptom-Based Exclusion Guidelines (pages 8-12)
 - Transmission Routes (pages 29-32)
 - Prevention or Mitigation Measures (pages 5-6)
 - School Attendance Restrictions and Reporting (page 33)
3. [COVID-19 Investigative Guidelines](#)
4. [Planning for COVID-19 Scenarios in School](#)
5. [CDC COVID-19 Community Levels](#)
6. [Supports for Continuity of Services](#)

Table 5.

COVID-19 Mitigating Measures

<p>OHA/ODE Recommendation(s) Layered Health and Safety Measures</p>	<p>BASELINE MEASURES: describe what mitigating measures will the school implement all of the time, each and every day of the school year to reduce the spread of COVID-19 and protect in-person instruction?</p>
<p>COVID-19 Vaccination</p>	<p><i>CDC, OHA, and ODE recommend COVID-19 vaccination for all eligible individuals. Please include whether your school will offer COVID-19 vaccine clinics or notices about where to access vaccines in your community.</i></p> <p>Lewis & Clark Montessori Charter School will continue to follow all requirements regarding educator vaccinations. The leadership team will continue to provide information regarding the availability of COVID-19 vaccination clinics through normal communication methods. The school is ready and able to support on-site vaccination clinics for students, staff and the community at the request of Clackamas County Health Department. Information regarding access to vaccinations will be translated into the languages requested by families.</p>
<p>Face Coverings</p>	<p>Face coverings will continue to be optional throughout the school year unless there is a change in OHA or ODE’s mandates. Lewis & Clark Montessori Charter School staff will respect families’ personal decisions around masking and will not ask students or visitors to mask or unmask. Additionally, staff will not be expected to keep track of a family’s decision regarding masking or to monitor student compliance. The school will take steps to ensure a safe and welcoming environment that honors individual choice around COVID-19 safety and masking. Posters will be displayed, and all classroom teachers will allocate time to lessons on antibullying and personal choice. Lewis & Clark Montessori Charter School will continue to provide effective face coverings for staff and students who request them.</p>
<p>Isolation</p>	<p>Lewis & Clark Montessori Charter School’s COVID-19 Isolation Plan is linked above. Any changes in guidance from OHA, ODE or Clackamas County will be followed. School office staff will continue to contact families of absent students and assist them in understanding isolation and exclusion procedures. Translation will be provided when needed.</p>
<p>Symptom Screening</p>	<p>Staff will continue to be asked to self-screen daily and contact their supervisor if they are experiencing COVID-19 symptoms. Staff will not be asked to screen other staff members. Parents/guardians will be asked to screen students for COVID-19 symptoms before school each day. They will be asked to keep students home if they are experiencing COVID-19 or any other excludable symptoms. Visitors and volunteers will be asked to self-screen before entering the school buildings.</p>
<p>COVID-19 Testing</p>	<p><i>OHA offers both diagnostic and screening testing programs to all public and private K-12 schools in Oregon. Please include whether your school will offer diagnostic and screening testing, respectively.</i></p> <p>Lewis & Clark Montessori Charter School will continue to offer free on-site diagnostic testing to students (with parent permission) and staff who develop symptoms at school or are exposed to COVID-19 at school. The school will not offer free on-site diagnostic testing to family members who are not staff or students. Lewis & Clark</p>

OHA/ODE Recommendation(s) Layered Health and Safety Measures	BASELINE MEASURES: describe what mitigating measures will the school implement all of the time, each and every day of the school year to reduce the spread of COVID-19 and protect in-person instruction?
	Montessori Charter School will not offer on-site screening tests to students, staff or family members who are not experiencing symptoms of, or exposure to COVID-19. The school will participate in any statewide or countywide programs that distribute At-Home COVID-19 tests.
Airflow and Circulation	When possible outdoor ventilation will be increased. Windows will be left open unless doing so creates a health or safety risk. Teachers will be encouraged to conduct some activities outdoors when reasonable. The maintenance/custodian will run the HVAC system in a way such that healthy air circulation is maximized. GBSD maintenance supervisor will be responsible to maintain the working order of the HVAC system.
Cohorting	Lewis & Clark Montessori Charter School will not focus on cohorting as an everyday mitigation strategy. It is disruptive to successfully running a school program from day to day. It can affect students' mental health as it limits the number of individuals with which a student may interact. Students may not be able to spend time with important friends if they are not in the same class. Secondary students have limited opportunities to interact with others during break and lunch.
Physical Distancing	Physical distance will be encouraged when it is practical but will not be a primary mitigation strategy. Physical distancing is difficult to practice long-term with fidelity when there are full classes of students attending on-site. Implementing it as a short-term strategy will lead to more effective implementation.
Hand Washing	Proper handwashing/sanitizing practices will be reviewed at the beginning of the school year and as necessary throughout the year. All individuals will be required to wash/sanitize their hands upon building entry, before/after transitioning to a new activity or location, prior to meals, and before/after using a hand operated water fountain. Signs describing effective handwashing practices and respiratory etiquette will be placed throughout the buildings.
Cleaning and Disinfection	Before school begins in August GBSD maintenance supervisor will retrain the custodial staff on enhanced cleaning protocols that have been in place since March 2020. The school will continue to have custodial staff onsite during the school day to clean high traffic areas between uses.
Training and Public Health Education	Lewis & Clark Montessori Charter School will dedicate in-service time to COVID-19 mitigation measures during the staff week in August. Lewis & Clark Montessori Charter School leadership team will create a common training for all staff and all staff will be required to participate. The school will continue to update the community with public health information following the recommendations of Clackamas County Health Department and ODE. Information will be posted through all normal communication methods (email, text, bi-monthly ED letter, Townhall meetings, website) and translated into the languages requested by families.

Table 6.

COVID-19 Mitigating Measures

<p>OHA/ODE Recommendation(s) Layered Health and Safety Measures</p>	<p>MEASURES DURING PERIODS OF HIGH TRANSMISSION*: describe what mitigating measures the school will implement during periods of high transmission to reduce the spread of COVID-19 and protect in- person learning? *Within the community, high transmission is defined at the county level through CDC COVID-19 Community Levels. Within a school, high transmission may be defined as high absenteeism or unusual spread within a cohort (e.g., a large outbreak in a classroom).</p>
<p>COVID-19 Vaccination</p>	<p>Lewis & Clark Montessori Charter School will continue to follow all requirements regarding educator vaccinations. The leadership team will continue to provide information regarding the availability of COVID-19 vaccination clinics through normal communication methods. The school is ready and able to support on-site vaccination clinics for students, staff and the community at the request of Clackamas County Health Department. Information regarding access to vaccinations will be translated into the languages requested by families. During periods of high transmission, Lewis & Clark Montessori Charter School leadership will limit visitors and volunteers in the school regardless of vaccination status</p>
<p>Face Coverings</p>	<p><i>CDC, OHA, and ODE recommend universal use of face coverings during periods of high transmission. Please include whether your school will implement this critical recommendation.</i></p> <p>Face coverings will continue to be optional throughout the school year unless there is a change in OHA and ODE’s mandates. Lewis & Clark Montessori Charter School will follow all mandates regarding universal masking as per school policy.</p>
<p>Isolation</p>	<p>Lewis & Clark Montessori Charter School will follow the COVID-19 Isolation Plan that is linked above. Any changes in guidance from OHA, ODE or Clackamas County will be followed and shared with families School office staff will continue to contact families of absent students and assist them in understanding isolation and exclusion procedures. Translation will be provided when needed.</p>
<p>Symptom Screening</p>	<p>Staff will continue to be asked to self-screen daily and contact their supervisor if they are experiencing COVID-19 symptoms. Staff will not be asked to screen other staff members. Parents/guardians will be asked to screen students for COVID-19 symptoms before school each day. They will be asked not to send their students to school if they are experiencing COVID-19 or any other excludable symptoms. Reminders will be sent frequently to families and the community during a period of high transmission. Any visitors or volunteers will be asked to self-screen before entering the school buildings. During periods of high transmission, Lewis & Clark Montessori Charter School leadership will consider limiting visitors and volunteers in the school regardless of vaccination status.</p>
<p>COVID-19 Testing</p>	<p>Lewis & Clark Montessori Charter School will continue to offer free diagnostic testing to students (with parent permission) and staff who develop symptoms at school or are exposed to COVID-19 at school. Lewis & Clark Montessori Charter School will not offer free diagnostic testing to family members who are not staff or students. Lewis & Clark Montessori Charter School will not offer screening tests to students, staff or family members who</p>

<p>OHA/ODE Recommendation(s) Layered Health and Safety Measures</p>	<p>MEASURES DURING PERIODS OF HIGH TRANSMISSION*: describe what mitigating measures the school will implement during periods of high transmission to reduce the spread of COVID-19 and protect in- person learning? *Within the community, high transmission is defined at the county level through CDC COVID-19 Community Levels. Within a school, high transmission may be defined as high absenteeism or unusual spread within a cohort (e.g., a large outbreak in a classroom).</p>
	<p>are not experiencing symptoms of, or exposure to COVID-19. The school will participate in any statewide or countywide programs that distribute At-Home COVID-19 tests. During periods of high transmission school personnel will frequently remind families if there is a stock of At-Home test kits available and will offer free test kits to parents/guardians during pick up and drop off</p>
<p>Airflow and Circulation</p>	<p>When possible outdoor ventilation will be increased. Windows will be left open unless doing so creates a health or safety risk. Teachers will be encouraged to conduct some activities outdoors when reasonable. The maintenance/custodian will run the HVAC system in a way such that healthy air circulation is maximized. The GBSD maintenance supervisor will be responsible to maintain the working order of the HVAC system.</p>
<p>Cohorting²</p>	<ol style="list-style-type: none"> 1. At the school level: ≥ 30% absenteeism, with at least 10 students and staff absent 2. At the cohort level: ≥ 20% absenteeism, with at least 3 students and staff absent 3. The school Executive Director will be responsible to notify the LPHA regarding outbreaks of respiratory disease or high absenteeism. In times of high transmission cohorting will be reinstated as a short-term mitigation strategy as much as possible. K-8 students will remain in their classroom cohorts with as little mixing as possible. Students will have assigned seats on the bus, in the classroom, at lunch, during mixed music classes, etc. All school assemblies and meetings will be held virtually. When possible, clubs and extracurricular activities will be held virtually. Students will be asked to go directly to their classroom when arriving on campus and limit interactions with students who are not in their classroom cohort. Communication will be sent to families informing them that the school is reinstating cohorting.
<p>Physical Distancing</p>	<p>During periods of high transmission, physical distancing will be reinstated as a short-term mitigation strategy. In the classrooms, on the bus and during lunch students will have assigned seats which create as much physical distance as possible. Students will be required to keep at least three feet of distance while walking in the halls. Signs will be placed throughout the buildings reminding students to maintain physical distance as much as possible. Teachers will be asked to allow students time to practice physical distancing routines as necessary. Communication will be sent to families informing them that the school is reinstating physical distancing.</p>
	<p>During a period of high transmission, proper handwashing/sanitizing practices will be reviewed with all staff and students. All individuals will be required to wash/sanitize their hands upon building entry, before/after transitioning to a new activity or location, prior to meals, and before/after using a hand operated water fountain.</p>

² Cohorting refers to establishing a consistent group of students that stay together for a significant portion of the school day. Examples include stable mealtime cohorts, classrooms, table groups, lunch bunches, and other group situations. Cohorts should be as small as feasible to minimize exposure.

<p>OHA/ODE Recommendation(s) Layered Health and Safety Measures</p>	<p>MEASURES DURING PERIODS OF HIGH TRANSMISSION*: describe what mitigating measures the school will implement during periods of high transmission to reduce the spread of COVID-19 and protect in- person learning? *Within the community, high transmission is defined at the county level through CDC COVID-19 Community Levels. Within a school, high transmission may be defined as high absenteeism or unusual spread within a cohort (e.g., a large outbreak in a classroom).</p>
<p>Hand Washing</p>	<p>School leadership will consider whether there is a need to turn off the hand operated water fountains. Signs describing effective handwashing practices and respiratory etiquette will be placed throughout the buildings.</p>
<p>Cleaning and Disinfection</p>	<p>During a period of high transmission, the GBSD maintenance supervisor will retrain the custodial staff on enhanced cleaning protocols. The maintenance supervisor and district leadership will consider whether there is a need for the short-term addition of day time custodial staff to clean high traffic areas between uses.</p>
<p>Training and Public Health Education</p>	<p>During a period of high transmission, Lewis & Clark Montessori Charter School will hold a training for all staff to review COVID-19 mitigation measures. Lewis & Clark Montessori Charter School leadership team will create a common training for all staff and all staff will be required to participate. The school will continue to update the community with public health information following the recommendations of Clackamas County Health Department and ODE. Information will be posted through all normal communication methods and translated into the languages requested by families.</p>

Table 7.

COVID-19 Mitigating Measures

<p>OHA/ODE Recommendation(s) Layered Health and Safety Measures</p>	<p>STEPS FOR GRADUAL RETURN TO BASELINE RESPONSE: describe how does the school will gradually return to a baseline response. Describe how the school team will decide what measure(s) should remain at an increased level which others may not, prioritizing some measure(s) over others. How does the school reduce or make permanent implementation of enhanced mitigation measures once high transmission has ended?</p>
<p>COVID-19 Vaccination</p>	<p>Lewis & Clark Montessori Charter School will continue to follow all requirements regarding educator vaccinations. The leadership team will continue to provide information regarding the availability of COVID-19 vaccination clinics through normal communication method. The school is ready and able to support on-site vaccination clinics for students, staff and the community at the request of Clackamas County Health Department. Information regarding access to vaccinations will be translated into the languages requested by families. After a period of high transmission, Lewis & Clark Montessori Charter School leadership will review the policy regarding visitors/volunteers.</p>
<p>Face Coverings</p>	<p>Face coverings will continue to be optional throughout the school year unless there is a change in OHA and ODE’s mandates. After a period of high transmission, the school will continue to encourage staff and students to wear masks while on the bus and at school, especially when cohorts are mixed or physical distance is difficult to maintain. The leadership team will update families frequently regarding the LPHA’s masking recommendations.</p>
<p>Isolation</p>	<p>Lewis & Clark Montessori Charter School District’s COVID-19 Isolation Plan that is linked above. Any changes in guidance from OHA and ODE will be followed and shared with families. School office staff will continue to contact families of absent students and assist them in understanding isolation and exclusion procedures. Translation will be provided when needed. The school Liaison will also consult with families as needed.</p>
<p>Symptom Screening</p>	<p>Staff will continue to be asked to self-screen daily and contact their supervisor if they are experiencing COVID-19 symptoms. Staff will not be asked to screen other staff members. Parents/guardians will be asked to screen students for COVID-19 symptoms before school each day. They will be asked not to send their students to school if they are experiencing COVID-19 or any other excludable symptoms. Reminders will be sent frequently to families. Any visitors or volunteers will be asked to self-screen before entering the school buildings. After a period of high transmission, Lewis & Clark Montessori Charter School leadership will consider whether to allow visitors and volunteers on site regardless of vaccination status.</p>
<p>COVID-19 Testing</p>	<p>Lewis & Clark Montessori Charter School will continue to offer free diagnostic testing to students (with parent permission) and staff who develop symptoms at school or are exposed to COVID-19 at school. Lewis & Clark Montessori Charter School will not offer free diagnostic testing to family members who are not staff or students. Lewis & Clark Montessori Charter School will offer screening tests to students, staff or family members who are not experiencing symptoms of, or exposure to COVID-19. The school will participate in any statewide or countywide programs that distribute At-Home COVID-19 tests. After a period of high transmission school personnel will frequently remind families if there is a stock of At-Home test kits available and will offer free test</p>

OHA/ODE Recommendation(s) Layered Health and Safety Measures	STEPS FOR GRADUAL RETURN TO BASELINE RESPONSE: describe how does the school will gradually return to a baseline response. Describe how the school team will decide what measure(s) should remain at an increased level which others may not, prioritizing some measure(s) over others. How does the school reduce or make permanent implementation of enhanced mitigation measures once high transmission has ended?
	kits to parents/guardians during pick up and drop off. School leadership will continue to remind families of the value of Covid-19 testing as a strategy to mitigate spread
Airflow and Circulation	When possible outdoor ventilation will be increased. Windows will be left open unless doing so creates a health or safety risk. Teachers will be encouraged to conduct some activities outdoors when reasonable. The maintenance supervisor will run the HVAC system in a way such that healthy air circulation is maximized. Air purifiers have been placed in all classrooms. The maintenance supervisor will be responsible to maintain the working order of the air purifiers and the HVAC system.
Cohorting	<ol style="list-style-type: none"> 1. At the school level: $\geq 30\%$ absenteeism, with at least 10 students and staff absent 2. At the cohort level: $\geq 20\%$ absenteeism, with at least 3 students and staff absent 3. The school ED will be responsible to notify the LPHA regarding outbreaks of respiratory disease or high absenteeism. In times of high transmission cohorting will be reinstated as a short-term mitigation strategy as much as possible. K-8 students will remain in their classroom cohorts with as little mixing as possible. Students will have assigned seats on the bus, in the classroom, at lunch, during mixed music classes, etc. All school assemblies and meetings will be held virtually. HS students will have assigned seats in their classroom and assigned lunch locations. When possible, clubs and extracurricular activities will be held virtually. Students will be asked to go directly to their classroom when arriving on campus and limit interactions with students who are not in their classroom cohort. Communication will be sent to families informing them that the school is reinstating cohorting.
Physical Distancing	During periods of high transmission, physical distancing will be reinstated as a short-term mitigation strategy. In the classrooms, on the bus and during lunch students will have assigned seats which create as much physical distance as possible. Students will be required to keep at least three feet of distance while walking in the halls. Signs will be placed throughout the buildings reminding students to maintain physical distance as much as possible. Teachers will be asked to allow students time to practice physical distancing routines as necessary. Communication will be sent to families informing them that the school is reinstating physical distancing.
Hand Washing	During a period of high transmission, proper handwashing/sanitizing practices will be reviewed with all staff and students. All individuals will be required to wash/sanitize their hands upon building entry, before/after transitioning to a new activity or location, prior to meals, and before/after using a hand operated water fountain. District leadership will consider whether there is a need to turn off the hand operated water fountains. Signs describing effective handwashing practices and respiratory etiquette will be placed throughout the buildings.
Cleaning and Disinfection	During a period of high transmission, the GBSD maintenance supervisor will retrain the custodial staff on enhanced cleaning protocols. The maintenance supervisor and district leadership will consider whether there is a need for the short-term addition of day time custodial staff to clean high traffic areas between uses.

OHA/ODE Recommendation(s) Layered Health and Safety Measures	STEPS FOR GRADUAL RETURN TO BASELINE RESPONSE: describe how does the school will gradually return to a baseline response. Describe how the school team will decide what measure(s) should remain at an increased level which others may not, prioritizing some measure(s) over others. How does the school reduce or make permanent implementation of enhanced mitigation measures once high transmission has ended?
Training and Public Health Education	During a period of high transmission, Lewis & Clark Montessori Charter School will hold a training for all staff to review COVID-19 mitigation measures. Lewis & Clark Montessori Charter School leadership team will create a common training for all staff and all staff will be required to participate. The school will continue to update the community with public health information following the recommendations of Clackamas County Health Department and ODE. Information will be posted through all normal communication methods and translated into the languages requested by families.

PRACTICING PLAN TO IMPROVE PROCESS

Training exercises are essential to preparedness ensuring individuals understand their role in a communicable disease event. Exercises can also help identify gaps in the planning, thereby building upon and strengthening the plan over time. Schools, districts, and ESDs should schedule to exercise this plan annually and when any revisions are made to update the plan. The plan, or component(s) of the plan, can be tested through conversations, practice exercises, or other activities.

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Date Last Updated: **8/1/22**

Date Last Practiced: **8/22/22**