



OPERATIONAL BLUEPRINT FOR SCHOOL REENTRY 2020-21

Updated 8/11/2020

Under ODE’s **Ready Schools, Safe Learners** guidance, each school¹ has been directed to submit a plan to the district² in order to provide on-site and/or hybrid instruction. Districts must submit each school’s plan to the local school board and make the plans available to the public. This form is to be used to document a district’s, school’s or program’s plan to ensure students can return for the 2020-21 school year, in some form, in accordance with Executive Order 20-25(10). Schools must use the [Ready Schools, Safe Learners guidance](#) document as they complete their Operational Blueprint for Reentry. ODE recommends plan development be inclusive of, but not limited to, school-based administrators, teachers and school staff, health and nursing staff, association leadership, nutrition services, transportation services, tribal consultation,³ parents and others for purposes of providing expertise, developing broad understanding of the health protocols and carrying out plan implementation.

1. Please fill out information:

SCHOOL/DISTRICT/PROGRAM INFORMATION	
Name of School, District or Program	Lewis & Clark Montessori Charter School (Gresham-Barlow School District)
Key Contact Person for this Plan	Courtney McWilliams
Phone Number of this Person	503-427-0803
Email Address of this Person	cmcwilliams@lcmcs.org
Sectors and position titles of those who informed the plan	Courtney McWilliams, Executive Director Peter Jensen, Administrative Director Tami O’Kinsella, Director of Education Brian Pasko, Board Chair Lora Modlin, Faculty advisor, 1-6 grades, Art Science Christi Johnson, Compliance Coordinator Cathy Shaddix, Student Success (IEP, 504, SAT)
Local public health office(s) or officers(s)	Clackamas County [503-742-5300] as physical location of school & Multnomah County [503-988-3674], as physical location of sponsoring school district. Multiple additional counties as our enrollment pulls from 14 different school districts.
Name of person Designated to Establish, Implement and Enforce Physical Distancing Requirements	Courtney McWilliams
Intended Effective Dates for this Plan	September 8, 2020-January 11, 2021 then shift to Hybrid Learning Model if metrics allow.
ESD Region	Multnomah

¹ For the purposes of this guidance: “school” refers to all public schools, including public charter schools, public virtual charter schools, alternative education programs, private schools and the Oregon School for the Deaf. For ease of readability, “school” will be used inclusively to reference all of these settings.

² For the purposes of this guidance: “district” refers to a school district, education service district, public charter school sponsoring district, virtual public charter school sponsoring district, state sponsored public charter school, alternative education programs, private schools, and the Oregon School for the Deaf.

³ Tribal Consultation is a separate process from stakeholder engagement; consultation recognizes and affirms tribal rights of self-government and tribal sovereignty, and mandates state government to work with American Indian nations on a [government-to-government](#) basis.

- Please list efforts you have made to engage your community (public health information sharing, taking feedback on planning, etc.) in preparing for school in 2020-21. Include information on engagement with communities often underserved and marginalized and those communities disproportionately impacted by COVID-19.

Public Board Meetings
 Social Media Q&A
 Internal Work Groups
 Diversity, Equity, Inclusion Committee of Board

- Indicate which instructional model will be used.

Select One:

- On-Site Learning Hybrid Learning Comprehensive Distance Learning

- If you selected Comprehensive Distance Learning, you only have to fill out the green portion of the Operational Blueprint for Reentry (i.e., page 2 in the initial template).
- If you selected On-Site Learning or Hybrid Learning, you have to fill out the blue portion of the Operational Blueprint for Reentry (i.e., pages 3-19 in the initial template) and [submit online](https://app.smartsheet.com/b/form/a4dedb5185d94966b1dffc75e4874c8a). (<https://app.smartsheet.com/b/form/a4dedb5185d94966b1dffc75e4874c8a>) by August 17, 2020 or prior to the beginning of the 2020-21 school year.

* **Note:** Private schools are required to comply with only sections 1-3 of the *Ready Schools, Safe Learners* guidance.

REQUIREMENTS FOR COMPREHENSIVE DISTANCE LEARNING OPERATIONAL BLUEPRINT

This section must be completed by any school that is seeking to provide instruction through Comprehensive Distance Learning. For Private Schools, completing this section is optional (not required). Schools providing On-Site or Hybrid Instructional Models do not need to complete this section.

Describe why you are selecting Comprehensive Distance Learning as the school's Instructional Model for the effective dates of this plan.

Lewis & Clark Montessori Charter School (LCMCS) will have all students in grades K-8 participate in Comprehensive Distance Learning to begin the 2020-2021 academic year. We will evaluate the conditions prior to our return from winter break (January 11, 2021) for a determination as to our ability to resume instruction in a Hybrid Learning Model. This determination will be made using ODE and OHA guidance and specified metrics. If viable, a revised Operational Blueprint will be submitted at this time. The LCMCS campus is physically located in Clackamas County and our sponsoring district (GBSD) is in Multnomah County requiring metrics be followed for both. Our K-8 enrollment is also comprised of students from 14 different school districts which will also impact decisions. Once all conditions have been met, our goal is to move into a Hybrid Learning Model.

In completing this portion of the Blueprint you are attesting that you have reviewed the Comprehensive Distance Learning Guidance. [Here is a link to the overview of CDL Requirements.](#) Please name any requirements you need ODE to review for any possible flexibility or waiver.

- Our distance learning model incorporates all required elements as defined in the Comprehensive Distance Learning Guidance:
- A blend of synchronous and asynchronous learning, aligned with the instructional time requirements for teacher led and applied learning in the guidance
 - All services as defined in Title, TAG, ESSA, IDEA and ADA
 - Meeting Division 22 standard for a Charter School
 - Regular and predictable schedule for online group check-ins with teacher/classmates for social and emotional connections
 - Weekly 1:1 meeting with student and teacher for academic analysis, technology needs, personal connection, and feedback
 - Access to nutrition (provided by sponsor school district)
 - Cohesive standards of practice in providing curriculum that lead to academic success in a virtual environment
 - Parent education for families to help support knowledge and skills needed to support student with technology and platforms
 - Ongoing professional development and collaboration among staff to adhere to state learning guidelines while protecting the integrity of our alternative learning philosophy (Montessori).
 - Administering of remote easyCBM for data points and baseline assessments

Describe the school's plan, including the anticipated timeline, for returning to Hybrid Learning or On-Site Learning consistent with the *Ready Schools, Safe Learners* guidance.

Lewis & Clark Montessori Charter School will switch to the Hybrid Learning Plan when school resumes after winter break if current Clackamas and Multnomah County metrics allow. All LCMCS families have been made aware of this plan and once notification has been received by the local public health agency that conditions have been met allowing the school to enact the Hybrid Learning Model, all families will be notified and a transition plan will be provided for students who will return to campus.

The remainder of this operational blueprint is not applicable to schools operating a Comprehensive Distance Learning Model.